

Serve

IT'S ALL ABOUT THE KIDS

VIII Professional Development

[Intel Teach PD Modules](#)[Mo. Learning Standards](#)[Teacher Evaluation Model](#)[Training](#)

LICKING R-VIII SCHOOL DISTRICT

Home of the
WILDCATS

mission of the Licking R-VIII School District, in partnership with

4. The district shall provide for the highest quality of education

Licking R-VIII Professional Development

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LICKING R-VIII

Home of the

WILDCATS

August 10th-13th (Teacher Workshop Days)

2014-2015 School Year

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2015-2016 School Year

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The mission of the Licking R-VIII School District, in partnership with the community, is to educate all students to the highest standards and to provide an

Student Handbook Changes

Bus Changes/Notes to Students

The goal of the Licking R-VIII District is to provide students with a safe opportunity for education. One service that the school district provides is the ability to ride the school bus to and from school. In order to provide adequate/safe transportation for Licking R-VIII student the elementary office will no longer accept bus changes/notes after 2:15 pm.

This change will enable the school district to provide quality assurance that all students have been properly notified what their plans will be after school (students that will be picked up prior to the 3:12 pm bell are excluded from this rule). It will also allow the office staff plenty of time to produce appropriate documentation for required changes.

Any changes that are required to be made to a student's transportation plans after 3:00 pm will result in the student being pulled from the bus and parents/guardians will be able to pick them up from the elementary office. Bus routes will not be changed for any reason after this time.

Duty Changes

GRADE	TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
K	LUNCH					
	10:00-10:30 AM	Hebb., Colvin, Wallace	Colvin, Wallace, Hebb.	Hebb., Wallace, Colvin	Wallace, Hebb., Colvin	Colvin, Wallace, Hebb.
	RECESSES					
	10:35-10:55 AM	Hebb./Honeycutt	Colvin/Honeycutt	Hebb./Honeycutt	Wallace/Honeycutt	Colvin/Honeycutt
	1:30-1:50 PM	Wallace/Colvin	Wallace/Hebb.	Wallace/Colvin	Colvin/Hebb.	Wallace/Hebb.
1 ST & 2 ND	LUNCH					
	10:30-11:00 AM	1 (a) / 2 (a)	1 (a) / 2 (a)	1 (a) / 2 (a)	1 (a) / 2 (a)	1 (a) / 2 (a)
	RECESSES					
	11:10-11:30 AM	1 (b) / 2 (b)	1 (b) / 2 (b)	1 (b) / 2 (b)	1 (b) / 2 (b)	1 (b) / 2 (b)
	2:10-2:30 PM	1 (c) / 2 (c)	1 (c) / 2 (c)	1 (c) / 2 (c)	1 (c) / 2 (c)	1 (c) / 2 (c)
*3 RD & 4 TH	RECESS					
	9:40-9:55 AM	3 (a) / 4 (a) / 3 rd Aide	3 (a) / 4 (a) / 3 rd Aide	3 (a) / 4 (a) / 3 rd Aide	3 (a) / 4 (a) / 3 rd Aide	3 (a) / 4 (a) / 3 rd Aide
	LUNCH					
	11:05-11:35 AM	3 (b) / 4 (b)	3 (b) / 4 (b)	3 (b) / 4 (b)	3 (b) / 4 (b)	3 (b) / 4 (b)
	RECESS					
*5 TH & 6 TH	11:40-12:00	3 (c) / 4 (c) / 3 rd Aide	3 (c) / 4 (c) / 3 rd Aide	3 (c) / 4 (c) / 3 rd Aide	3 (c) / 4 (c) / 3 rd Aide	3 (c) / 4 (c) / 3 rd Aide
	RECESS					
	10:00-10:15 AM	Medlock/Black./Reddy	Black./Reddy/Berry	Reddy/Berry/Hagler	Berry/Hagler/Medlock	Hagler/Medlock/Black.
	DETENTION					
	10:00-10:15	Lewis	Lewis	Lewis	Lewis	Lewis
BEFORE SCHOOL	LUNCH					
	11:55-12:25	Harris/Grindstaff	Floyd/Link	Harris/Grindstaff	Hudson/Link	Hudson/Floyd
	RECESS					
	12:10-12:25	3 rd Aide/Black./Reddy	3 rd Aide/Reddy/Hagler	3 rd Aide/Berry/Hagler	3 rd Aide/Berry/Medlock	3 rd Aide/Medlock/Black.
	RECESS M-F					
	8:00-8:15 AM	Harris/Grindstaff	Floyd/Link	Harris/Grindstaff	Hudson/Link	Hudson/Floyd

*** (**) See attached paperwork for class labeling explanation.

Teacher Handbook

Changes/Reminders

All faculty and staff should be at school **by 7:50 a.m.** Please be prompt. Teachers **must be present in their rooms after this time for supervision purposes. All errands should be completed before this time.**

Teachers are the primary individuals involved in the direct care and supervision of students. Therefore, students **should not be left unsupervised unless an emergency arises.**

Students are not to be sent/left alone in the hallway for completing work/behavior purposes. Any instance where this may deem appropriate should be worked out with another teacher in order for the child to be sent to that cooperating teacher's classroom to work.

Communication with parents on discipline problems is imperative! The principal will assist in parent conferences, but teachers are urged to maintain communication with parents whether it is positive or negative. Without parent support, rarely will discipline efforts be effective. Make it a practice to **contact three parents daily**, positive/negative. This can be done by phone, note, or email. Always keep the communication lines open.

Teacher Handbook

Changes/Reminders

Tutoring

All tutoring sessions/groups shall be approved by building administration and composed of 3-5 students. Timelines for beginning and end dates of tutoring payment will be given each year. If a change occurs in the tutoring schedule (cancelation, change of date) teacher must make verbal contact, either face-to-face or phone, before making the alteration to the schedule. A note home will be no longer acceptable.

Please ensure that all referrals (e.g. SPED, Title, Retention Recommendations, etc.) are handled appropriately with required paperwork trail and parent communication.

Teacher Handbook Changes/Reminders

Please review all emergency procedures and their components that are included in your handbook.

Intruder drill will be scheduled for Wednesday @ 11:00 a.m. (live blanks may be used)

When lockdown occurs (either campus), it will be district wide.

Lockdown will be announced over intercoms and drills will be identified.

“Lockdown, Lockdown” “Please begin lockdown procedures” may follow.

DO NOT point at a law enforcement officer when they arrive. Keep your hands up and verbally speak to them without the use of your hands. Or lie on the floor/ground while conversation takes place.

You will not be judged on any split second decisions that will be might be made during an emergency. EXAMPLE

If fleeing is needed (either a code orange or at the teachers discretion), please make sure that students know that the meeting point for the elementary is at the Pentecostal Church.

Confidentiality

Title I Math/Reading

New federal programs requirements was the reason for the “needs assessment surveys”

Title I philosophy is a supplemental double dose. Any modifications needed to create a successful utilization of the program need to be made. This includes both the Title classrooms and regular education classrooms.

Title teachers should be meeting letting you know what time they will be pulling out/pushing in.

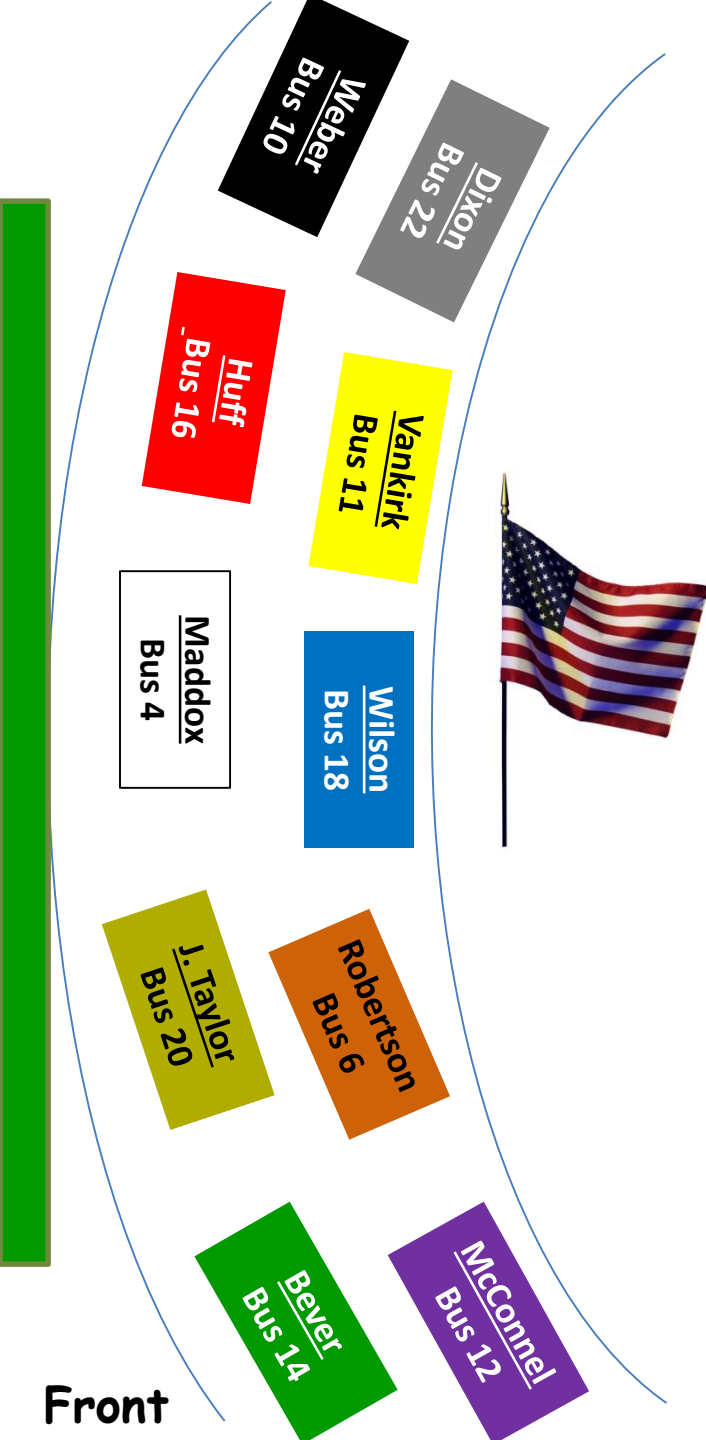
Open House

1. All parents updated Q-summaries with red ink.
2. Verified that they have filled out the yellow transportation form before their departure. This will ensure that all of our bus rosters will be current and correct for the first day of school.
3. Ensure that parents understand what forms will need to return by the first couple of days of school. ***This includes the free and reduced lunch forms, even if they do not think that they might qualify.***

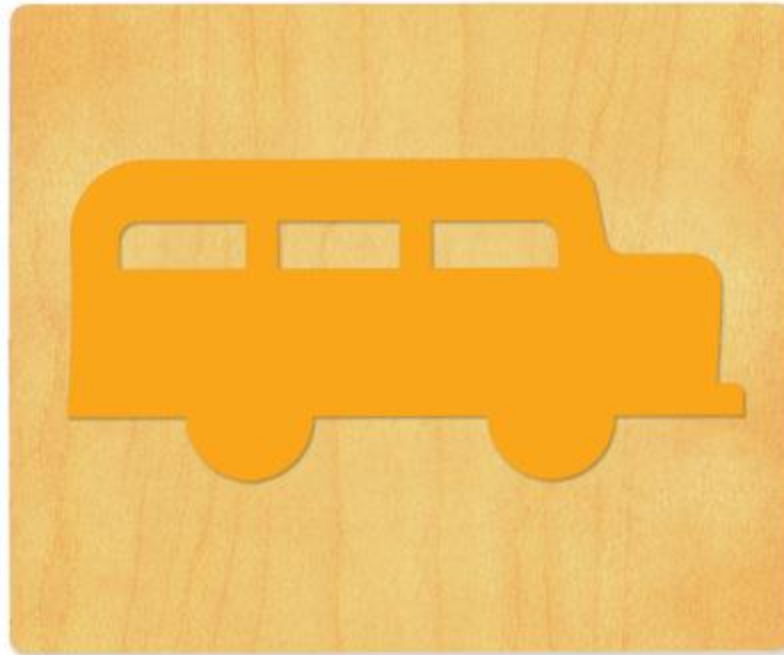
Forms that were included in this list are student compacts, handbook verification, health verification, bus compact, and the earlier mentioned transportation form and Q-summary information.

Licking R-VIII School District Bus Route # and Drivers 2015-2016

Driver	Bus Number	Color
Jackie Bever	#14	Green
Isobel McConnel	#12	Purple
Jim Taylor	#20	Gold
Brad Robertson	#6	Orange
James Maddox	#4	White
Mickey Wilson	#18	Blue
Tony Huff	#16	Red
Jamie Vankirk	#11	Yellow
Samantha Weber	#10	Black
Norman Dixon	#22	Silver



Bussing



1. Bus necklaces (color coded written, name, address) will be created for each student (K-1). Please ask parents/students to return the necklace in parent folder each day. Students who fail to bring it back we will create a new necklace.
2. 1-2 Grades: Please accompany your student to the bus for the first full week of school.

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