Grant Crow, High School Principal Jarad Rinne, Junior High Principal Bradley Cooper, Elementary Principal

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LICKING, MISSOURI 65542

July 8, 2016

Dear Staff:

We hope you are having a great summer! As the new school year approaches we encourage each of you to begin planning for the upcoming year by setting personal goals of what you want to achieve. Next, we hope that you set class goals of what you want your students to achieve. When goals are set, individually and collectively, it provides unity and gives everyone a purpose to strive for.

If we may be of assistance to you in any way, please do not hesitate to call or come by. The schedules for the teacher work days on Monday, August 8, Tuesday, August 9, and Wednesday, August 10 are listed below:

Monday, August 8

8:00am	*District Meeting for all district employees, welcome new teachers, CTA Meeting, Smarter Adults Safer Children Training (HS Gym) (Muffins, Sausage/Egg Biscuits, Donuts, Coffee, & Juice)
11:30-3:00	Bus Driver Physicals (Bus Barn)
12:00pm	*Lunch (Elementary Cafeteria) (District Provided)
1:00pm	*CPR Training (Elementary Cafeteria) or work in classrooms *Maintenance/Intruder Drill (Superintendent's Office)
3:00pm	*Dismiss for Teachers * Bus Driver Meeting (Superintendent's Office) (Fulltime and sub drivers)
5:30-6:30pm	*7 th Grade Orientation; Junior High Gym
5:30-7:30pm	*Elementary Open House for Grades PreK-6 th

Tuesday, August 9

8:00am *Kagan Workshop (Elementary Cafeteria, High School Gym)

12:00pm Lunch (On your own)

1:00pm *Kagan Workshop (Elementary Cafeteria, High School Gym)

3:00pm *Dismiss

Wednesday, August 10

*New Teacher Orientation (High School Teachers: High School Office, Elementary

Teachers: Elementary Cafeteria)

9:00am *Teacher Meeting (All Elementary Teachers: Elementary Cafeteria, All High School

Teachers: High School Room 10)

10:00-10:45am *High School Active Shooter Drill/Lockdown; law enforcement will conduct security

exercise by clearing each classroom, facility, and grounds.

11:00-11:45am *Elementary Active Shooter Drill/Lockdown; law enforcement will conduct security

exercise by clearing each classroom, facility, and grounds.

12:00pm *CTA District Wide Carry-In Luncheon to "Welcome Our New Teachers" (Elementary

Cafeteria) (District will supply meat & drinks)

1:00pm *Coaches Meeting - Nurse will meet with coaches/PE teachers for first aide and

hydration training (HS Computer Lab)

*Elementary Teachers are dismissed since you worked two hours on Monday evening

for Open House

1:30pm *CPR Training (Elementary Cafeteria) or work in classrooms

3:00pm *Dismiss

Your CPR certification is good for two years. If you didn't receive training last year you will need to attend a training session. We are offering two sessions of CPR training during our three work days.

Enjoy the rest of your summer. We look forward to seeing you on August 8th!

Sincerely,

Bradley Cooper Grant Crow Jarad Rinne John Hood