

Brad Smith, President
Jason Derrickson, Secretary



Jarad Rinne, High School Principal
Allison Lewis, Junior High Principal
Bradley Cooper, Elementary Principal

LICKING SCHOOL DISTRICT R-VIII

Mrs. Cristina Wright, Superintendent
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Dear Parents/Guardians:

As part of Licking Elementary ongoing commitment to school safety, the Joseph P. Watskey Elementary site is now using the LobbyGuard visitor management system. The purpose of this system is to accurately keep track of visitors on campus. In addition, the system scans sex offender databases through a partnership with Family Watchdog.

Everyone entering campus between 8:20am and 3:00pm will be required to check-in through the LobbyGuard system. This system will be in front of the Elementary Office in the lobby's new configuration.

When entering campus, you will be required to scan your driver's license or state issued identification. The system will ask for the reason for your visit, such as to volunteer in a classroom, attend a meeting, participate in an event, check a child out early, or drop a child off late. You will then take a photograph that will be used on the printed badge that the system makes for you.

All visitors to campus are required to wear the badge while on campus. When leaving campus simply hand your badge to an office staff member and they will check you out.

We thank you in advance for your cooperation and support as we implement this new system.

Sincerely,

Brad Cooper

Principal